

**Board Member Requested – Board Policy Discussion**

## **POLICY TYPE: GOVERNANCE PROCESS**

### **POLICY TITLE: OFFICERS, TERM OF OFFICE, DUTIES**

**Organization** – In June of each year, the Board will elect a Vice Chair, whose term will begin on Sept. 1. This Board member will then rotate into the position of Chair the following September.

**Terms of Office** – Terms of office for the Chair and Vice Chair shall be for one year from Sept. 1 of one year through Aug. 31 of the subsequent year.

**Eligibility for Office** – To be eligible for election to the position of Vice Chair, a Board member must have served at least one full year as a member of the Board before taking office and have at least two years remaining in his or her term. In addition, the Board member must be serving in an elected position on the Board.

**Procedure for Electing Officers** – Nominations will be taken from the floor for the position of Vice Chair. Upon the close of nominations, a voice vote will be taken. The winner must have a majority of the votes cast. Successive votes will be taken until one nominee receives a majority of the votes cast. The nominee receiving the lowest number of votes will be dropped from the list of nominees.

**Duties of the Chair** — The duty of the Chair is, primarily, to ensure the integrity of the Board's process and, secondarily, occasional representation of the Board. The Chair is the only Board member authorized to speak for the Board, unless an exception is granted by a majority vote of the Board members present and voting.

- A. The Chair shall utilize his or her best efforts to see that the Board operates consistently with applicable federal and state law, including the Ohio Revised Code and the Ohio Administrative Code, applicable legal precedent, and Board Policies. On matters of parliamentary procedure, when not governed by any of the foregoing, the rules contained in the current edition of Robert's Rules of Order Newly Revised will govern when applicable.
  - 1. Meeting discussion content will be only those issues that, according to Board Policies, clearly belong to the Board to decide, not the Executive Director.
  - 2. Deliberation will be timely, fair, orderly and thorough.
- B. The authority of the Chair consists only of making decisions on behalf of the Board that fall within and are consistent with Board Policies.
  - 1. The Chair is empowered to chair Board meetings with all the commonly accepted power of that position (e.g., ruling, recognizing, etc.).
  - 2. The Chair will welcome input from fellow Board members regarding the Board's agenda for each meeting.
  - 3. The Chair has no authority to make decisions beyond Board Policies within Ends and Executive Director Limitations policy areas. Therefore, the Chair has no authority to supervise or direct the Executive Director.

## OPTION 1

**Organization** – In ~~June~~ **August** of each year, the Board will elect a **Chair and** Vice Chair, whose term will begin on Sept. 1. ~~This Board member will then rotate into the position of Chair the following September.~~

**Terms of Office** – Terms of office for the Chair and Vice Chair shall be for one year from Sept. 1 of one year through Aug. 31 of the subsequent year.

**Eligibility for Office** – To be eligible for election to the position of **Chair or** Vice Chair, a Board member ~~must have served at least one full year as a member of the Board before taking office and have at least two years remaining in his or her term. In addition, the Board member must be~~ serving in an elected position on the Board.

**Procedure for Electing Officers** – Nominations will be taken from the floor for the position of **Chair and** Vice Chair. Upon the close of nominations, a **roll call** voice vote will be taken. The winner must have a majority of the votes cast. Successive votes will be taken until one nominee receives a majority of the votes cast. The nominee receiving the lowest number of votes will be dropped from the list of nominees. **In the event that the Chair and/or Vice Chair resigns their position as an officer during their term in office the same election procedures outlined above will be followed to elect their replacement. In addition the Chair and/or Vice Chair may be removed from their officer position at any point during their term with a simple majority vote of the board.**

## OPTION 2

**Organization** – In ~~June~~ **September** of each year, the Board will elect a **Chair and Vice Chair**, whose term will begin on **Sept. Oct. 1**. ~~This Board member will then rotate into the position of Chair the following September.~~

**Terms of Office** – Terms of office for the Chair and Vice Chair shall be for one year from ~~Sept. Oct. 1~~ of one year through ~~Aug. 31~~ **Sep. 30** of the subsequent year.

**Eligibility for Office** – To be eligible for election to the position of **Chair or Vice Chair**, a Board member must have ~~served at least one full year as a member of the Board before taking office and have~~ at least two years remaining in his or her term. In addition, the Board member must be serving in an elected position on the Board.

**Procedure for Electing Officers** – Nominations will be taken from the floor for the position of **Chair and Vice Chair**. Upon the close of nominations, a **roll call** voice vote will be taken. The winner must have a majority of the votes cast. Successive votes will be taken until one nominee receives a majority of the votes cast. The nominee receiving the lowest number of votes will be dropped from the list of nominees. **In the event that the Chair and/or Vice Chair resigns their position as an officer during their term in office the same election procedures outlined above will be followed to elect their replacement. In addition the Chair and/or Vice Chair may be removed from their officer position at any point during their term with a simple majority vote of the board.**

### OPTION 3

**Organization** – In ~~June~~ **September** of each year, the Board will elect a Vice Chair, whose term will begin ~~on Sept. 1~~ **at the September meeting**. This Board member will then rotate into the position of Chair the following September. **If the member serving as Vice Chair decides to decline their position as chair for the following year then they must notify the board prior to the August meeting at the end of their term as Vice Chair. In this instance an election will be held at the August meeting to select a Chair for the upcoming year. The same Procedure for Electing Officers below will be followed for this process. Any elected member of the board including the current chair may run in this special election for a vacancy in the Chair position provided their term of office runs through the following August.**

**Terms of Office** – ~~Terms of office for the Chair and Vice Chair shall be for one year from Sept. 1 of one year through Aug. 31 of the subsequent year.~~ **Term of office for the Chair shall be for one year from Sept. 1 of one year through Aug. 31 of the subsequent year. Term of office for the Vice Chair shall be for approximately one year from his or her election at the September meeting through Aug. 31 of the subsequent year.**

**Eligibility for Office** – To be eligible for election to the position of Vice Chair, a Board member must have served at least one full year as a member of the Board before taking office and have at least two years remaining in his or her term. In addition, the Board member must be serving in an elected position on the Board.

**Procedure for Electing Officers** – Nominations will be taken from the floor for the position of Vice Chair. Upon the close of nominations, a **roll call** voice vote will be taken. The winner must have a majority of the votes cast. Successive votes will be taken until one nominee receives a majority of the votes cast. The nominee receiving the lowest number of votes will be dropped from the list of nominees. **In the event that the Chair and/or Vice Chair resigns their position as an officer during their term in office the same election procedures outlined above will be followed to elect their replacement. In addition the Chair and/or Vice Chair may be removed from their officer position at any point during their term with a simple majority vote of the board.**

## OPTION 4

**Organization** – In ~~June~~ **September** of each year, the Board will elect a **Chair and Vice Chair**, whose term will begin ~~on Sept. 1~~ **at the September meeting**.

**Terms of Office** – ~~Terms of office for the Chair and Vice Chair shall be for one year from Sept. 1 of one year through Aug. 31 of the subsequent year.~~ **Term of office for the Chair & Vice Chair shall be for approximately one year from his or her election at the September meeting through the election process at the September meeting of the subsequent year. If the Chair's term on the board ends on August 31 the most senior member in an elected position on the board will serve as Chair from Sept. 1 through the election process at the upcoming September meeting.**

**Eligibility for Office** – To be eligible for election to the position of **Chair or Vice Chair**, a Board member ~~must have served at least one full year as a member of the Board before taking office and have at least two years remaining in his or her term. In addition, the Board member must be~~ serving in an elected position on the Board.

**Procedure for Electing Officers** – Nominations will be taken from the floor for the position of **Chair and Vice Chair**. Upon the close of nominations, a **roll call** voice vote will be taken. The winner must have a majority of the votes cast. Successive votes will be taken until one nominee receives a majority of the votes cast. The nominee receiving the lowest number of votes will be dropped from the list of nominees. **In the event that the Chair and/or Vice Chair resigns their position as an officer during their term in office the same election procedures outlined above will be followed to elect their replacement. In addition the Chair and/or Vice Chair may be removed from their officer position at any point during their term with a simple majority vote of the board.**