Section 17
Violation Period Certification

Employers may receive a request to complete a violation period certification when employing a reemployed retiree. Section 3307.35, Revised Code, stipulates that public employees who retire under one of the five Ohio retirement systems are prohibited from returning to work in public employment for **two months** after their retirement effective date. Any retiree who violates this restriction will forfeit monthly benefits for any month in which he or she is in violation.

Completing a Violation Period Certification

Step 1

To access the certification from the home page:

1. Click on "Violation Period Certification" in the Additional Tools menu, or

2. Click on "Violation Period Certification" in the Outstanding Reports section.

Step 2

On the Violation Period Certification screen, click on the employee's SSN to open the certification. The report shown on the next page will appear.

Step 3

If the member **did** return to work after retirement, enter the following information:

1. The first day the member worked with your school after retirement.

2. The amount of earnings during the first month after retirement.

3. The amount of earnings during the second month after retirement.

4. Include any comments necessary to help STRS Ohio process the certification.

Step 4

When finished, click "Save & Submit."

To print a copy of the certification after it has been submitted, click "Print Summary." *(Screen not shown.)* To complete additional certifications, click "Back to List." Then repeat Steps 2–4 until all certifications have been submitted. The list on the Violation Period Certification screen will be empty when you've successfully submitted all certifications.

Tip! If the member did not return to work after retirement, click the box to indicate the member did not work after retirement. (A check mark will appear.) Add a note in the comments section and click "Save & Submit."