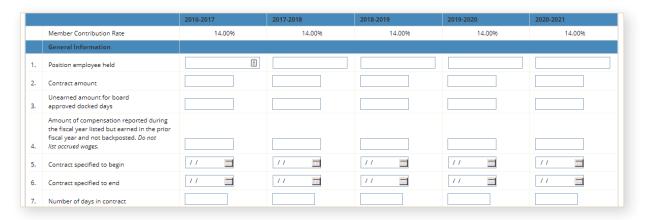
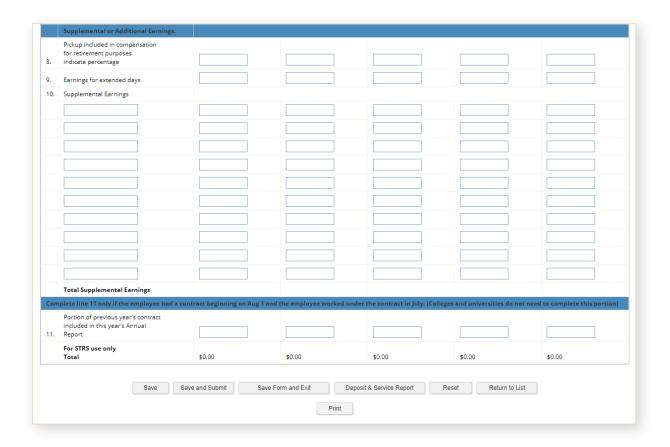
Salary histories for the five-year period preceding retirement have an impact on the computation of benefits for many retiring educators. Therefore, employers are asked to complete a request for additional information if the member has a contract crossing fiscal years or has had supplemental earnings in the five-year period preceding the member's retirement. Use the information below as a guideline when completing the request for additional information.



- Line 1: Position employee held. The position the member held for the respective fiscal year.
- Line 2: Contract amount. The amount of the member's full contract.
- **Line 3: Unearned amount for board-approved docked days.** Deducted amount for board-approved docked days or unearned contract amounts.
- Line 4: Amount of compensation reported during the fiscal year listed but earned in the prior fiscal year and not backposted. Any amount reported and/or paid in the current year, but actually earned in the prior fiscal year and no account correction (backposting) was made. Do not report accrued contributions on this line.
- **Line 5: Contract specified to begin.** The beginning date of the respective contract.
- **Line 6: Contract specified to end.** The ending date of the respective contract.
- Line 7: Number of days in contract. The number of days of service rendered under the member's full contract.



Line 8: Pickup included in compensation for retirement purposes. The percentage of pickup only if included in compensation for retirement purposes (pickup-on-pickup).

Line 9: Earnings for extended days. Extended days occur outside the beginning and ending contract dates. (Generally not applicable to college and university employers.)

Line 10: Supplemental earnings. List all supplemental earnings separately, giving a brief description of each.

Line 11: Portion of previous year's contract included in this year's annual report. Any amounts earned during the fiscal year that were included on the annual report for work under a prior year contract. (Generally not applicable to college and university employers.) **Only complete this line for individuals whose contracts cross fiscal years and who work in July.**